



BYLAWS OF THE SHERIDAN COUNTY REPUBLICAN PARTY

ARTICLE I - The Republican Party

Section 1. Membership. The Sheridan County Republican Party shall be composed of all registered Republicans in Sheridan County, Wyoming.

Section 2. Governance.

2.1 The delegates at the County Convention of the Sheridan County Republican Party shall be the governing body of the Party. At all other times, the County Central Committee shall be the governing body.

2.2 At no time will the county party meet in any venue which denies individuals the rights guaranteed by the 2nd Amendment of the US Constitution and Article 1, Section 24 of the Wyoming Constitution.

Section 3. Role. The role of the Sheridan County Republican Party is to recruit citizens to join the Republican Party; to support the Platform of the Wyoming Republican Party; to achieve election of Republican candidates who substantially uphold the platform of the Wyoming Republican Party, and to conduct business of the Republican Party in Sheridan County.

ARTICLE II - Procedure and Definition

Section 1. Parliamentary Authority. All meetings and conventions shall be governed by Robert's Rules of Order Newly Revised, 12th Edition (RONR).

Section 2. The use of the **masculine** shall be deemed to include the feminine gender and vice versa.

Section 3. At least two (2) **tellers** shall be appointed by the chairman of the meeting or convention for all forms for voting requiring a count of individual votes. All tellers shall be instructed by the chairman as a group concerning specific procedural duties prior to convening of any meeting where voting occurs.

Section 4. Wherever the term "**casting lots**" appears in these bylaws, it means the flipping of coins or the drawing of names to determine the outcome of a vote.

Section 5. The term **proxy** as used in these Bylaws shall require a written document, bearing the signature of the qualified voter, specifying the identity of the authorized substitute voter and the specific meeting at which the substitution is authorized. A proxy shall be delivered in original or in a printable electronic method to the presiding officer prior to the authorized substitute casting any vote.

Section 6. A **platform** is the declared policy of a political party and consists of **timeless** and enduring constitutional conservative principles.

Section 7. A **resolution** is defined as a **timely** formal expression of opinion, intent, call to action or an expression of firmness of purpose.

Section 8. The term “**substantially uphold**” as used in these bylaws shall mean that a Republican office holders should have a voting record of at least 80% in support of Wyoming Republican Party Platform-related legislation and that a Republican candidate has signed a pledge to support the Wyoming Republican Party Platform. Failure to achieve, or commit to, supporting the Wyoming Republican Party Platform may negate a candidate from receiving Party support, financial or otherwise, during any general election.

Section 9. In the event of a declared **Federal or State Emergency**, all meetings and conventions may be conducted via electronic means in which all participants can simultaneously hear each other and have the opportunity for recognition similar to a regular in-person meeting. Any requirements for ballot votes may be waived, votes may be conducted via mail vote or other electronic means as determined by the meeting. Other allowances for electronic meetings may be allowed elsewhere in these rules. Any conflicting language in the rules shall defer to this rule.

Section 10. The term **absent** shall apply to any member of the County Central Committee who does not attend a meeting.

Section 11. Complaint and Dispute Resolution Policy. Complaints against the County Party or member of the County Central Committee member must be in writing with an original signature and delivered to the County Chairman or member of the Executive Committee. The County Chairman will then take the complaint to the Executive Committee where, by majority vote, it will be determined whether or not it has merit.

11a. If the complaint is determined to be without merit, it will be summarily dismissed.

11b. If found to have merit, it will be handled by the County Bylaws, State Bylaws, and Roberts Rules of Order Newly Revised.

Section 12. General Rules for Candidates

12.1. Candidate Platform Review. The Sheridan County Republican Party shall make an electronic copy of the most recent Wyoming Republican Party Platform available on its website. The County Chairman shall distribute a copy of the Platform to each candidate along with all other candidate application papers. The County shall request each non-judicial candidate to indicate whether the candidate agrees, disagrees, or is undecided for each bullet point item of the Party Principles included in the Platform and may include comments if desired. All candidates for non-judicial offices should file the completed Platform Review containing the candidate’s responses within fourteen (14) days from the time of filing for office. Candidates’ responses shall be collected and recorded by the county party.

12.2. A candidate must return the candidate’s completed Platform Review and the completed Party funding application to be eligible to receive any funding from the county party.

12.3 Dissemination of Results.

- A. By July 15, the County Central Committee will publish the names of candidates for office in Sheridan County who substantially support the Wyoming Republican Party Platform, in a submitted platform form, as a group called "Platform Republicans."

ARTICLE III - County Central Committee

Section 1. Membership:

1.1 The Republican Central Committee of Sheridan County shall consist of the properly elected or appointed Republican Precinct Committeemen and Committeewomen in the County and their successors, who shall hold office for a term of (2) years or until the successors have been properly elected or appointed. Each precinct shall elect Committeewomen and Committeemen in accordance with applicable law but provided no precinct shall be entitled to less than one (1) Precinct Committeeman and one (1) Precinct Committeewoman.

1.2 Precinct Committeemen and Committeewomen shall be electors registered in the party and shall reside in the precinct.

1.3 If a precinct boundary line is changed for any reason, the County Commissioners shall determine the number of Precinct Committeemen and Committeewomen to which the affected precinct is entitled.

1.4 All County Central Committee members in office on the date that notice of a County Central Committee meeting is published shall be allowed to vote at the meeting.

1.5 The term of office for all precinct committeemen and committeewomen shall be two (2) years and shall begin on the first Monday in January of the year following their election.

1.6 All elected officers in the positions of Chairman, Vice Chairman, State Committeeman, State Committeewoman, Secretary, and Treasurer shall be permitted to vote as full members of the County Central Committee if they are not precinct committee representatives. No person may vote more than once with the exception of proxy votes regardless of how many positions they hold. The chair may vote on all matters decided by a secret ballot or in cases where his vote will alter the outcome.

1.7 Central Committee members are accountable to the Republicans in their precinct. They are expected to attend all Central Committee meetings and as many County Republican Party events as possible. They are also expected to communicate with the Republicans in their precinct.

Section 2. Meetings. The County Central Committee shall meet as follows:

2.1 During the month of January of each odd numbered year after the County Chairman has received notice from the County Clerk that all of the County Central Committee members have been certified elected, for the purpose of organization. The meeting shall be held at the time and place determined by the County Chairman within thirty (30) days after the term of its members begin.

2.2 During the month of March of each odd numbered year at the county seat to elect its officers. The County Chairman shall publish a notice of the March meeting not less than ten (10) days before this meeting in accordance with state statute.

2.3 The County Central Committee shall meet at other times and places as may be determined by the County Chairman or the County Executive Committee.

2.4 The County Chairman shall publish a notice of all meetings of the County Central Committee not less than two (2) days prior to a meeting, in accordance with state statute.

2.5 Meetings of the County Central Committee may be called by the County Chairman or upon written request of twenty-five percent (25%) of the County Central Committee members. Venue expenses, notification, and materials associated with or incurred to

convene the Central Committee shall be paid by the Party and any additional expenses shall be paid for by individual members.

2.6 In the event of a declared Federal or State Emergency, all meetings and conventions may be conducted via electronic means in which all participants can simultaneously hear each other and have the opportunity for recognition similar to a regular in-person meeting. Any requirements for ballot votes may be waived, votes may be conducted via email vote or other electronic means as determined by the meeting. Other allowances for electronic meetings may be allowed elsewhere in these rules. Any conflicting language in the rules shall refer to this rule.

2.7 The County Executive Committee may decide that any meeting of the County Central Committee may be held by video or telephone conference in the event of a declared county or state emergency. County Central Committee meetings may permit member attendance by video or telephone conference for reasons of distance, disability, or weather.

2.8 All County Central Committee meetings must be open to the entirety of the public, except for provision of executive session in Parliamentary Authority.

2.8 Meetings of the County Central Committee must be held not less than once per fiscal quarter to conduct regular business of the county and at any other times and places as may be determined by the County Chairman or County Executive Committee.

Section 3. Powers. The County Central Committee shall exercise those powers conferred upon it by law and state and county bylaws. The County Central Committee is empowered to determine policy, to make rules, to settle disputes, and to perform all functions necessary to further the interest of the Sheridan County Republican Party.

Section 4. Quorum. Those members of the County Central Committee attending either in person or by proxy at a properly called meeting of the County Central Committee shall constitute a quorum and shall be entitled to vote on the issues before the meeting.

Section 5. County Party Vacancies.

5.1 A vacancy in the County Central Committee, or among its officers, shall occur in case of death, resignation, removal, change of residence from the precinct or county, inability to act change of party affiliation, conviction of a felony, removal from the voter rolls, vacation of seat, failure to elect at a regularly scheduled election, or to fulfill the standard obligations of Precinct Committeepersons, as determined by the County Central Committee.

5.2 When a Precinct Committeeperson of the Sheridan County Central Committee absents himself from three (3) meetings in a year, that person shall be considered to have vacated his seat at the conclusion of the third meeting. Meetings include all regular and special Central Committee meetings, County Caucus, and County Convention.

5.4 A vacancy in the office of Precinct Committeeman or Precinct Committeewoman shall be filled by appointment of a registered Republican resident in the precinct in which the vacancy exists. This appointment is made by the County Chairman and shall

be ratified by the Central Committee at the next meeting. The replacements shall serve until the next regular election for Precinct Committeeman or Precinct Committeewoman and shall be entitled to vote on all issues coming before the County Central Committee. The County Chairman shall submit the name of the new Precinct Person to the State Party and the County Clerk within fifteen (15) days of their appointment.

5.5 A vacancy in the office of County Chairman shall be filled by the Vice-Chairman. If the Vice-Chairman declines the office, the vacancy shall be filled by election by the County Central Committee within thirty (30) days of the vacancy.

5.6 A vacancy in the office of County Vice-Chairman shall be filled by the County Central Committee within thirty (30) days of the vacancy.

5.7 A vacancy in the office of County Secretary or County Treasurer shall be filled by appointment by the County Chairman within thirty (30) days of the vacancy.

5.8 A vacancy in the office of State Committeeman or State Committeewoman shall be elected by the County Central Committee within thirty (30) days of the vacancy.

Section 6. Officers and Terms of Office.

6.1 The County Chairman, Vice-Chairman, State Committeeman, State Committeewoman, County Secretary and County Treasurer shall be elected as full voting members of the county central committee by the members of the County Central Committee at its March meeting in the odd numbered years to serve for a term of two (2) years. The County shall immediately notify the State Chairman in writing of the names and addresses of persons elected to the offices of County Chairman, State Committeeman and State Committeewoman.

6.2 None of the foregoing officers, committee chairman, or committee members need be members of the County Central Committee, but each must be registered in the party and a resident in the County.

6.3 Any county officer of the County Republican Party may be removed for cause from their position by a vote of two-thirds majority of the County Central committee represented at a properly called meeting.

Section 7. Duties of Officers.

7.1 County Chairman. In addition to the duties with which he is charged by statute, the County Chairman shall be the chief executive officer of the Sheridan County Republican Party and shall preside over all meetings of the County Executive Committee, County Convention, and County Central Committee. He shall carry out policies established by the County Central Committee and shall have all general powers of administration customarily vested in the office of chairman.

7.2 County Vice-Chairman. The County Vice-Chairman shall assist the County Chairman in the duties of his office. He shall perform other duties as assigned to him by

the County Chairman. He shall perform the duties and exercise the powers of the County Chairman during the County Chairman's absence or disability.

7.3 County Treasurer. The County Republican Treasurer shall be responsible for money received to and disbursed by the County Republican Party. The Treasurer shall be required to report on the financial status of the County Party at each regular meeting of the County Central Committee.

7.4 County Secretary. The County Secretary shall keep the minutes of all meetings of the County Central Committee, County Convention, and County Executive Committee, and shall serve on the County Credentials Committee. The county secretary may elect to appoint a replacement to the Credentials Committee. He shall perform other duties assigned to him by the County Chairman and those prescribed in Robert's Rules of Order. Records of meetings shall be provided to any member of the County Central Committee upon request.

Section 8. County Committees.

8.1 The County Central Committee may select an **Executive Committee** and other committees and subcommittees as it, from time to time, may determine as proper, and it may delegate any of its powers to such a committee or subcommittees.

8.2 The Executive Committee of the Sheridan County Central Committee shall consist of the County Chairman, Vice-Chairman, State Committeeman, State Committeewoman, County Secretary, and County Treasurer. Other Members and their positions may be appointed to the County Executive Committee by the County Chairman subject to the approval by the majority of the six (6) aforementioned Executive Committee members. The committee shall meet upon call of the County Chairman with at least three (3) days' notice. It shall carry out policies established by the County Central Committee, and between meetings of the County Central Committee, shall exercise the powers of the County Central Committee. Executive Committee meetings shall be open to all members of the County Central Committee in a non-voting capacity. No proxy representation is permitted at Executive Committee meetings.

8.3 The County Executive Committee shall have the following powers:

- a. To fill vacancies in the office of Precinct Committeemen and Precinct Committeewomen, and delegates and alternates to the National Convention unless otherwise provided by these Bylaws.
- b. To ratify emergency actions taken by the County Chairman.
- c. To further the interests of the Sheridan County and Wyoming Republican Party.

8.4 Notwithstanding the powers herein granted to the County Central Committee, no decision made by the Executive Committee, unless specifically granted in these bylaws, may be used as a substitute for a vote of the body.

- a. All financial decisions in excess of \$500 shall be ratified by the body.
- b. All decisions and votes taken during executive committee meetings shall be brought before the body for a vote of ratification.
- c. If a decision of the executive committee is not ratified by the body, it shall become null and void.

Section 9. Voting.

9.1 Only properly elected, selected, or appointed Precinct Committeemen and Precinct Committeewomen and elected officers shall be entitled to vote at County Central Committee meetings and shall have full voting powers in elections even though they may not have been elected as precinct committee members. All County Central Committee members and officers in office on the date the notice of a county Central Committee meeting is published shall be allowed to vote at the meeting.

9.2 The County Executive Committee shall consist of the elected and appointed officers of the Central Committee. Only Executive Committee members who have been elected by the County Central Committee shall have voting privileges. The County Executive Committee may also include up to eight (8) At-Large Members appointed by the County Executive Committee. At-Large Members shall be non-voting members. County Executive Committee Members may be invited to attend meetings by telephone or by a video conferencing platform. County Executive Committee Members cannot, however, participate by e-mail, text message or social media stream.

9.3 In the event the County Chairman is also a Precinct Committeeman or Precinct Committeewoman, they shall be entitled to vote as a Precinct Committeeperson.

9.4 All elected officers in the positions of Chair, Vice Chair, State Committeeman, State Committeewoman, Secretary, and Treasurer shall be permitted to vote if they are not precinct committee representatives. No person may vote more than once with the exception of proxy votes regardless of how many positions they hold. The chair may vote on all matters decided by a secret ballot vote or in cases where his vote will alter the outcome.

Section 10. Conduct of County Central Committee Meetings.

10.1 Presiding Officer: The County Chairman shall preside over all meetings of the County Central Committee.

10.2 Voting by Chairman. If two (2) consecutive tie votes on a question occur, the County Chairman shall, at his discretion, exercise his right to vote as Chairman as provided by Robert's Rules of Order Newly Revised 12th Edition, to break the tie or to decide the vote by casting lots.

10.3 County Central Committee Meetings will be run according to the County Bylaws or, when the bylaws do not apply, according to Robert's Rules of Order Newly Revised 12th Edition.

Section 11. Proxy Votes.

11.1 Vote by proxy may be allowed at a meeting of the County Central Committee. A person holding a proxy for an absent Precinct Committeeman or Precinct Committeewoman must be a resident of the same precinct as the member he represents and be a registered Republican. No person shall be allowed to vote more than one (1) proxy. A person carrying a proxy who is not an elected member of the County Central Committee may only vote.

11.2 A signed proxy shall be deemed valid if delivered to the Chairman or the Secretary electronically and/or in person and the sender can be clearly identified as a qualified voting member of the body.

11.3 Proxies will not be allowed in **Executive Session**, at **County Convention**, **County Caucus**, or any **Special Meeting** of the County Central Committee.

ARTICLE IV - County Convention

Section 1. Membership.

1.1 Delegates to the County Convention shall be the members of the County Central Committee and those chosen by caucuses of the precincts within Sheridan County.

1.2 If the prescribed number of delegates is not duly elected by Precinct Caucuses in certain precinct(s), the County Chairman, with approval of the majority of the County Executive Committee, is authorized to appoint the prescribed number of delegates from the precinct(s) to the County Convention.

1.3 Each Precinct Caucus may also choose alternate Delegates equal in number to its allotted Delegates and shall designate the priority in which the Alternates shall replace absent Delegates.

1.4 If Precinct Committeeman or Committeewoman vacancies exist at the time of the Precinct Caucus, the Precinct Caucus may elect Delegates equal in number to the vacancies.

Section 2. Precinct Caucus.

2.1 Precinct Caucuses shall be held not less than ten (10) days prior to the County Convention.

2.2 The County Chairman shall issue the call for the Precinct Caucuses by publishing a notice of the number of delegates to be selected from each precinct, the date, time, and place for each caucus by any means, physical or electronic, reasonably calculated to give actual notice to the electors in the county not less than ten (10) days prior to the Precinct Caucuses.

2.3 The several Precinct Caucuses may meet individually at a single location. All Republicans who have registered within the precinct at the dates of the call of the Precinct Caucus shall be entitled to participate and vote at the Precinct Caucuses.

2.4 Proof of such residence and registration shall be by the County Clerk's voter list as of the date of the call of the precinct caucus.

Section 3. Apportionment of Precinct Delegates to County Convention.

3.1 The County Executive Committee shall designate the total number of delegates to be elected to the County Convention.

3.2 The delegates to whom each precinct shall be entitled at the County Convention shall be determined, as nearly as possible, in proportion to the total number of registered Republicans in each precinct as of January 1st in even-numbered years.

3.3 Each precinct shall be entitled to no less than two (2) delegates.

Section 4. Conduct of Precinct Caucuses.

4.1 Either a Precinct Committeeman or Precinct Committeewoman in attendance at the Precinct Caucus shall be elected Caucus Chairman.

4.2 In the event there is neither a Precinct Committeeman nor a Precinct Committeewoman in attendance, those assembled and qualified to vote shall elect from among them a person to serve as Caucus Chairman.

4.3 The Caucus Chairman shall take nominations of qualified Republicans residing within

the precinct to be Delegates or Alternates to the County Convention and shall call for any Resolutions, Platform planks, or County or State Bylaw changes to come before the caucus.

4.4 The election of delegates shall be by secret ballot, if desired by anyone in attendance at the Precinct Caucus.

4.5 The Caucus Chairman shall, within the next five (5) days, certify in writing to the County Chairman the names of those elected Delegates and Alternates to the County Convention from that precinct.

Section 5. Meeting. The State Central Committee shall determine the date(s) of the County Conventions consistent with state statutes and the Rules of the Republican National Committee.

Section 6. Notice of Meetings. Notice of the County Convention shall be given by publishing a notice by any means, physical or electronic, reasonably calculated to give actual notice to the electors in the county, no later than fifteen (15) days prior to the County Convention.

Section 7. Powers. The Delegates to a County Convention shall have, but not be limited to, the following powers:

7.1 To adopt or amend the Bylaws of the County Party.

7.2 To elect the Delegates and Alternates to the State Convention and to determine the priority in which alternates shall serve. Each Delegate and Alternate shall be a registered Republican and resident of Sheridan County.

7.3 To elect Delegates and Alternates to the Republican National Convention as provided by Article VI, Section 8 of the Wyoming Republican Party Bylaws.

7.4 To adopt Resolutions and Platform planks which shall be submitted to the State Convention.

7.5 To propose changes to the State Party Bylaws which shall be submitted to the State Convention.

Section 8. Conduct of County Convention.

8.1 Presiding Officer: The County Chairman properly elected at the prior March meeting of the County Central Committee, or his successor, or his designee, shall serve as Chairman of the County Convention. If two (2) consecutive tie votes on a question occur, the County Chairman, at his discretion, shall either vote to break the tie or decide the vote by casting lots, whether or not he is a delegate to the County Convention.

8.2 Quorum. Those delegates attending a properly called County Convention shall constitute a quorum.

8.3 Proxy Votes. Vote by proxy shall not be allowed at the County Convention.

8.4 Unit Rule. The unit rule method of voting shall not be adopted by the County Convention.

Section 9. Committees. The Credentials Committee shall act at the County Convention. A Bylaws Committee, Platform Committee, Resolutions Committee, Nominating Committee, and other committees as appointed by the County Chairman, may act at the County Convention. The powers and duties of committees, if formed, shall be as follows:

9.1 Credentials. The Credentials Committee shall consist of the County Secretary and other members appointed by the County Chairman. The committee shall be responsible for examining and certifying credentials of all Delegates and Alternates to the County Convention.

9.2 Bylaws. The Bylaws Committee shall consist of members appointed by the County Chairman. The committee shall meet at least one (1) week prior to the County Convention to draft and propose revisions to the county and/or state bylaws to be presented to the County Convention. However, nothing shall preclude any delegate from submitting additional bylaw revisions from the floor, in writing, at the County Convention.

9.3 Platform. The Platform Committee shall consist of members appointed by the County Chairman. The Committee shall meet at least one (1) week prior to the County Convention to draft platform proposals pertaining to state issues to be presented to the County Convention. However, nothing shall preclude any delegate from submitting additional platform proposals from the floor, in writing, at the County Convention.

9.4 Resolutions. The Resolutions Committee shall consist of members appointed by the County Chairman. The committee shall meet at least one (1) week prior to the County Convention to draft resolutions pertaining to national issues to be presented to the County Convention. However, nothing shall preclude any delegate from submitting additional resolutions proposals from the floor, in writing, at the County Convention.

9.5 Nominating. The Nominating Committee shall consist of members appointed by the County Chairman. The committee shall meet at least one (1) week prior to the County Convention to prepare a slate of nominations for Delegates and Alternates to the State Convention, and, in any year in which a Republican National Convention will be called, Delegates and Alternates to the National Convention may be presented at the County Convention. However, nothing shall preclude any delegate from submitting additional qualified nominations from the floor, in writing, at the County Convention.

9.6 Platforms, Resolutions, and Bylaws adopted at the County Convention shall be submitted to the Executive Director of the State Party no later than **thirty (30) days** prior to the State Convention. Failure to submit the adopted Platform and Bylaws amendments, and Resolutions by this deadline may result in those not being considered by the State Convention Committee.

Section 10. Order of Business.

10.1 The order of business at the County Republican Convention shall be as follows:

- a. Call to order by the County Chair
- b. Report of the Credentials Committee
- c. Report of the Bylaws Committee
- d. Report of the Platforms Committee
- e. Report of the Resolutions Committee
- f. Report of the Nominating Committee
- g. Elections
- h. Other business
- i. Adjournment

10.2 The County Chairman, at his discretion, may change the order of business prior to convening the convention. After the Convention is convened, the order of business may be changed by a majority vote of the Delegates.

Section 11. Roll Call Votes.

11.1 A roll call vote (“yeas” and “nays”) or a secret ballot vote upon any questions presented at the County Convention may be ordered by the County Chairman or can be compelled by a majority vote of the Delegates.

11.2 A request for a roll call vote or a secret ballot vote must be sought before the question is first voted upon. The preceding in no way interferes with the right of a Delegate to request a standing vote on questions presented to the County Convention.

ARTICLE V - Ratification and Amendments.

Section 1. Ratification. These bylaws, upon adoption by a majority vote of the Delegates in attendance at the Sheridan County Republican Convention, shall repeal and replace all Bylaws that preceded them and shall be binding upon adjournment of the convention at which they were first adopted.

Section 2. Amendments.

2.1 These Bylaws may be repealed or amended by a two-third (2/3) majority vote of the delegates in attendance at a specially called County Central Committee meeting.

2.2 Proposed amendments to the Bylaws, whether by the Bylaws Committee or from the floor, must be presented in writing.

2.3 Amendments to these Bylaws shall become effective upon adjournment of the Convention or Meeting at which the amendments were approved.

ARTICLE VI - Severability

These Bylaws are severable and, if any portions be declared void, all other portions shall remain binding and effective.

Dated this 21st day of March 2026

Certified by:

James Temple – Sheridan County Chair

Tod Windsor - Bylaws Committee Chair